



**606.10 Work Release**

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**606.10-1 Policy**

- I. This Directive shall establish program guidelines to extend limits of confinement for appropriate sentenced inmates for participation in work release, educational release, or vocational training.
- II. The Sheriff of Hendry County, directly or through a designee, has the authority pursuant to F.S. Section 951.24(2) (b), to concur with recommendations to extend limits of confinement for certain inmates. The Sheriff recognizes that proper incarceration of certain persons is a matter of great public concern and community safety.
- III. Participation in temporary release programs shall be as directed by the court, with concurrence of the Jail Administrator, or designee.

**606.10-2 Requirements**

The existence of any conviction or characteristic listed below shall be considered sufficient to exclude eligibility to qualify for the Work Release, Educational Release, or Vocational Training Program.

- I. Sexual battery pursuant to F.S. Section 794.001.
- II. Any other sexual offense specified in F.S. Section 917.012(1).
- III. Violent crime.
- IV. Trafficking, sale, manufacturing, or delivery of controlled substance.
- V. Extensive criminal record of conviction or arrest.
- VI. Detainer hold for another jurisdiction.
- VII. Escape risk.
- VIII. Extensive incarceration disciplinary record.
- IX. Other significant facts or considerations which, in the discretion of the Sheriff, may pose a risk to the community at large may also be cause for exclusion from participation in the Program.

**606.10-3 Placement Consideration**

- I. Inmate referrals to the Work Release Program, Educational Release Program, or Vocational Training Program may originate from sources such as attorneys, probation, or

other criminal justice system professionals, or from the inmate by a written request to the sentencing Court.

- II. Admittance to the program shall only be as directed by the Court, who may, by Court Order or as a condition of sentence, direct the inmate into the program.
- III. Program participation shall, in part, be based on the following:
  - A. Place and length of residence in the community.
  - B. Family ties in the community.
  - C. Employment record (as applicable).
  - D. Character and mental condition.
  - E. Past record of convictions or arrests **(as indicated in paragraph 606.10-2)**.
- IV. History of appearance at court proceedings.
- V. Program rejection may be based on any of the following:
  - A. Violent crimes, history of criminal sexual activity, or illegal substance related offenses.
  - B. Extensive criminal record of conviction or arrest or pending charges.
  - C. Non-resident of Hendry County.
  - D. Detainers of any kind.
  - E. Escape risk.
  - F. Any other fact or consideration which may pose a risk to the community.

#### **606.10-4 General Program Procedures**

The Jail Administrator shall be responsible for coordination of the Work Release Program, Educational Release Program, and the Vocational Release Program, and shall be responsible for the following:

- I. Ensure inmate fits program criteria.
- II. Advise inmate of the reason(s) for non-acceptance into the program or reason(s) for rescission.
- III. Ensure notification of all concerned of change of inmate status, i.e., admittance to or removal from the program.
- IV. Ensure Shift Supervisors are aware of the inmates who are participating in the program, program requirements, and procedures.

The original court order shall be maintained in the Booking Office and a copy filed in the inmate's Classification file.

Medical clearance:

- I. Inmates with serious medical problems will not begin participation in the Program until cleared by Jail Health care services staff.
- II. Health care staff shall advise the will submit a written report to the Jail Administrator, or designee and advise the court of delays in placement of the inmate into the Program due to medical status.

Housing assignments – Program participants will normally be housed with the inmate Workforce.

Facility security:

- I. Program participants shall be searched upon return to ensure that no contraband is introduced into the facility.
- II. All items brought to the facility by the inmate will be inspected, authorized items will be returned to the inmate, and unauthorized items will be documented and placed in the inmate's property until release.

#### **606.10-5 Inmate Conduct**

Causes for program rescission are:

- I. Commission of a criminal act.
- II. Absconding from the limits of confinement.
- III. Violation of court order, i.e., failing to return at the specified time.
- IV. Loss of employment (as applicable).
- V. Failure to complete courses or failure to attain a passing grade (as applicable).

#### **606.10-6 Inmate Failure to Return from Program Release**

When an inmate in the program is one hour late returning to the Jail, the Shift Supervisor shall be notified, and shall ensure that steps are taken in an attempt to locate the inmate through the employer, school, or family.

If the inmate cannot be located, and evidence indicates that the inmate does not intend to return to the facility, the Shift Commander, or designee, will notify the Jail Administrator during normal business hours, the District Supervisor AND the Telecommunications On Duty Supervisor regarding the issuance of a B.O.L.O. to pick-up the subject. The following information will be provided:

- I. Full name;
- II. Physical description;
- III. Last known address;
- IV. Clothing description;
- V. Place of work or school;
- VI. Charges.

The Shift Supervisor shall notify the Jail Administrator who will notify the Chief Deputy. The Chief Deputy will notify the Sheriff. Notifications will include written notification to the State Attorney's Office by the Jail Administrator, or designee.

Should the inmate return after the B.O.L.O. is issued, Telecommunications shall be notified and advised to cancel the B.O.L.O. Other notifications will be made as appropriate.

Incident Reports shall be completed documenting all actions taken.

## REFERENCES

### State/Federal Regulations:

Florida Model Jail Standards

§ 951.24 (2) (b), Fla. Stat.

§ 794.001, Fla. Stat.

§ 917.012 (1), Fla. Stat.

### FCAC:

N/A

### PREA:

N/A

### Forms:

N/A

### Other Policy/ Procedure References:

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